

General Rules for Admission

- Eligible students have to apply online for seeking admission to First Year Undergraduate and Post Graduate Programmes as directed by the University.
- Admissions will be on merit as per prevailing University rules & Government norms and will be provisional till confirmed by the authorities.
- Students have to take admission each year. Admission is based on availability of seats, attendance and performance in the lower class. A repeater or an ATKT student may not be admitted to the next class in case of non-availability of seats.
- Students seeking admissions from other colleges to this College, should have passed in all subjects and obtain No Objection Certificate (N.O.C.) from last College attended.
- **Being a linguistic minority institution 50% seats are reserved for students' whose mother tongue is Malayalam.**

Reservations:

Under the University of Mumbai Circular No. Affi/Recog. I/ICC/Admission (2012-2013)/3 of 2012, reservation for different reserved categories is as under:

- S.C. :13%
- V.J/D.T.(A) : 3%
- N.T.(C) : 3.5%
- O.B.C. : 19%
- S.T. : 7%
- N.T.(B) : 2.5%
- N.T.(D) : 2%

a) Women: as per circular No. Aff./ Recog./322 of 2000. dated 7/9/2000

b) S.B.C.: As per circular No. BCC/29/34 of 1997, dated 25/9/1997

c) Physically Handicapped: As per circular No. Special Cell/2/2008, dated 25/1/2008

2.

B.COM. (AIDED PROGRAMME)

1. Admission to B. Com. Classes (Aided):

- 1.1. **Eligibility for F.Y.B.Com.:** A student should have passed Std. XII i.e. The Higher Secondary Certificate Examination conducted by the Mumbai Board and the Maharashtra State Board of Secondary and Higher Secondary Education or an examination recognized as equivalent.
- 1.2. Candidates, who have passed the HSC or other qualifying examination from other than the Maharashtra Board of HSC examination, should produce Eligibility certificate from the University of Mumbai along with the application for admission, failing which their applications are liable to be rejected.
- 1.3. All admissions are provisional, and are liable to be cancelled if their eligibility/enrolment is not confirmed by the University of Mumbai.
- 1.4. Admissions secured on the basis of incorrect or false information are liable to be cancelled.
- 1.5. **Eligibility for S.Y. B. Com.:** Semesters I & II Pass or A.T.K.T.
- 1.6. **Eligibility for T.Y. B. Com.:** Semesters I, II, III & IV Pass, OR Pass in Semesters I & II and A.T.K.T. in Semesters III & IV, OR Pass in Semesters III & IV and A.T.K.T. in Semesters I & II.

- 1.7. In case the admission of the student is found to be invalid for any reason, the responsibility will lie with the student. Students will account for the gap, if any, between H.S.C. and joining F.Y.B.Com. by submitting gap certificate, N.O.C. & T.C. from previous Institute.
- 1.8. Admission will not be granted to any student on the basis of marks obtained alone but other important considerations like his/her behaviour, character and aptitude will be taken into account.
- 1.9. The reserved category candidates should fill up necessary forms to claim scholarships & freeships at the time of admission.

2. Documents Required for Admission:

Students should bring the following documents in original along with duly attested photocopies for verification at the time of admission:

- i)
 - (a) Original Mark Sheet of H.S.C. along with two photo copies and Original H.S.C. Leaving Certificate along with one photo copy for F.Y. B. Com. admission.
 - (b) Photo copies of Semester I & II Mark sheets for S.Y. B. Com. admission.
 - (c) Photo copies of Semesters I, II, III & IV Mark sheets for T.Y.B.Com. admission.
 - (d) For new admission at SYBCom.–NOC with enrolment details to be produced from the previous College.
 - (e) Three recent stamp size photographs. (One on the Application Form, one on the Parent Profile Form and one for Identity Card).
- ii) Parent's Profile duly filled with a photograph of the parent/guardian.
- iii) Student's and Parent's undertaking in respect of discipline & attendance.
- iv) Photo copies of Student's and Parent's Aadhar Card & Voters' I. Card
- v) Caste Certificates (if applicable)
- vi) Documentary evidence regarding special category status.
- vii) Eligibility Certificate (students coming from other than Maharashtra Board & Maharashtra Technical Board).
- viii) Physically handicapped candidates should produce the relevant certificate from competent authority.

NOTE: In case the original mark sheet of H.S.C. has been submitted for admission to any other College, a certificate to that effect, signed by the Principal of the College must be produced.